

Dear Parent/Carer,

**Careers Learning Day**  
**Tuesday 28<sup>th</sup> March 2023**

Students in Year 10 and 11 will be engaging in a Careers Learning Day on Tuesday 28<sup>th</sup> March. They will arrive at school as normal at 8.25 a.m. and finish as normal at 2.55 p.m. The aim of the day is to prepare students for the world of work and build on their career's knowledge from Key Stage 3.

**Outline of the Day**

Students will be meeting employers from a variety of industries and will take part in group interviews. There will be the opportunity for live feedback to prepare them for future interviews. In addition, students will also be taking part in workshops exploring the role of technology in careers and the core transferable skills that are needed in the world of work. The RAF and ARMY will be working with our students focusing on hard work, teamwork and tenacity.

**Dress code**

1. Year 10 will need to be dressed in full PE uniform.
2. Year 11 are requested to dress professionally in business dress. They will not be expected to wear their school blazer on this day unless they choose to do so. Professional dress might include:
  - A suit and smart professional shoes.
  - A pair of smart trousers or skirt / shirt or blouse / waistcoat / tie / smart professional shoes.
  - School trousers, school shirt, black shoes and a tie (this could be their school tie or a smart alternative).

Please note that we do not expect any parent / carer to have to purchase any additional clothing for this day. If any student would like to borrow a professional tie we do have a stock of these in school. Please do not hesitate to contact me if you have any questions, or if you require any additional details.

Yours Faithfully,



Mrs Pettit  
**Head of Personal Development and Careers Leader**