

Dear Parents and Carers,

I am writing to inform you of a vacancy for the role of parent governor on our governing board.

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

The governing Board meets 4 times a year and governors are expected to visit the school each half term to meet with their governor link contact. Governors are provided with training, either by the local authority or the Nova Education Trust. All of this is transferable to other areas of life. Being a governor allows you to gain a variety of new skills, and develop the ones you already have. It doesn't matter if you don't think your career experience – or lack of – is relevant to education; governing bodies need people from all backgrounds who can bring their professional knowledge to the school.

**If you are interested in applying for the role, please complete the candidate form attached to this letter and return to Laura Wallbank [lwallbank@suthersschool.co.uk](mailto:lwallbank@suthersschool.co.uk) by Friday 10<sup>th</sup> November. This can be either by email or dropped into the school office.**

If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Laura Wallbank 01636 957690.

Yours sincerely,

Mr. Nick Hemsley.  
Chair of Governors.

 **The Suthers School**  
Cross Lane  
Fernwood  
Newark  
Nottinghamshire  
NG24 3NH

 +44 (0) 1636 957690  
 [www.suthersschool.co.uk](http://www.suthersschool.co.uk)  
 [contact@suthersschool.co.uk](mailto:contact@suthersschool.co.uk)  
 @SuthersSchool  
 thesuthersschool

**Head Teacher**  
Nicola Watkin BA (Hons), PGCE, NPQSL  
**Executive Head Teacher**  
Andy Seymour BA (Hons), PGCE, NPQH



### Nomination form – Parent Governor

Please enter in BLOCK LETTERS, the name and address of the person being nominated for election:

Name:

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Address:

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Signature of nominee:

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Signature of proposer (if different to nominee):

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Name and address of proposer (if different to nominee):

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Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent local governing committee member. I confirm (i) that I am willing to stand as a candidate for election as a parent local governing committee member and (ii) that I am not disqualified from holding office for any of the reasons set out in the articles of association.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Completed nomination forms must be returned to the school by Monday 10<sup>th</sup> November 2023**